



2010 FESTIVAL OF ANGELS
First Presbyterian Church - Kingwood
5520 Kingwood Drive
Kingwood, TX 77345

May 1, 2010

Dear Prospective Vendor,

We are pleased to announce First Presbyterian Church - Kingwood's Eighteenth Annual Festival of Angels Christmas Market. We are very excited to announce that the hours have been extended - this year's market will be open from 9:00 am to 5:00 pm!

Date: Saturday, November 6, 2010

Time: 9:00 – 5:00

Place: First Presbyterian Church - Kingwood
5520 Kingwood Drive
Kingwood, TX 77345

The Festival of Angels is a well-attended and very successful event. In 2009, there were 33 vendors/artisans and over 500 guests. \$29,000 was donated to local and worldwide missions from the proceeds of the 2010 Festival of Angels. This year we will continue to build on our success through an extensive publicity campaign, proven favorites (such as our ever-popular tea room), and even more unique and diverse products.

APPLICATION PROCESS

This is a juried show and applications from NEW vendors must be accompanied by a minimum of 3 quality photos and/or samples of your merchandise and price ranges. If you are a returning vendor, you only need to submit photos if you have new products to show. Please be aware that we will be unable to return your photos or sample merchandise. The Festival Review Committee will select vendors based on quality, uniqueness, and variety of the merchandise. Particular effort is made to limit vendors displaying similar merchandise. Those who have participated in the past know that this show fills up quickly, so we encourage you to submit your application and photos as soon as possible. The Review Committee may contact you for possible preview if they need further clarification of your merchandise.

Submission of the application and fees does not mean you are automatically accepted into the show. Applications will be reviewed as received, with notification of selection to be completed for all vendors by August 1st. Additional information for selected vendors

will be provided upon acceptance. Application fees will be refunded by September 1st to those vendors not selected.

BOOTH SIZE AND COST

The application fee is \$75.00 and includes one 8' x 10' or 6' x 12' booth (the assignment of which will be at the sole discretion of the Festival Committee based on location in the church), one table 2.5' wide x 8' long x 29" high, and 2 chairs. An additional table (2.5' wide x 6' long) is available for \$10.00. Please include this request and additional fee with your application. No double booths are available. A limited number of booths with electrical outlets are available. A 15% commission will be charged on your total sales and orders.

SET-UP

All selected vendors are to set-up on Friday, November 5th, from 1:00 p.m. to 6:00 p.m. Security on Friday and Saturday will be provided by the church through local law enforcement officers.

PUBLICITY

The Festival Committee will handle all publicity. A flier will be available to you for your duplication and distribution should you wish to do so.

We look forward to receiving your application soon. Please call or email if you have any questions or need additional information.

Sincerely,

Cindy Trammell & Kelly Smith
Festival of Angels Vendor Co-Chairs

bct2@aol.com (Cindy Trammell) or
281-360-5555 (First Presbyterian Church – Kingwood)